

## Invite a Team Member using the Mini CMS

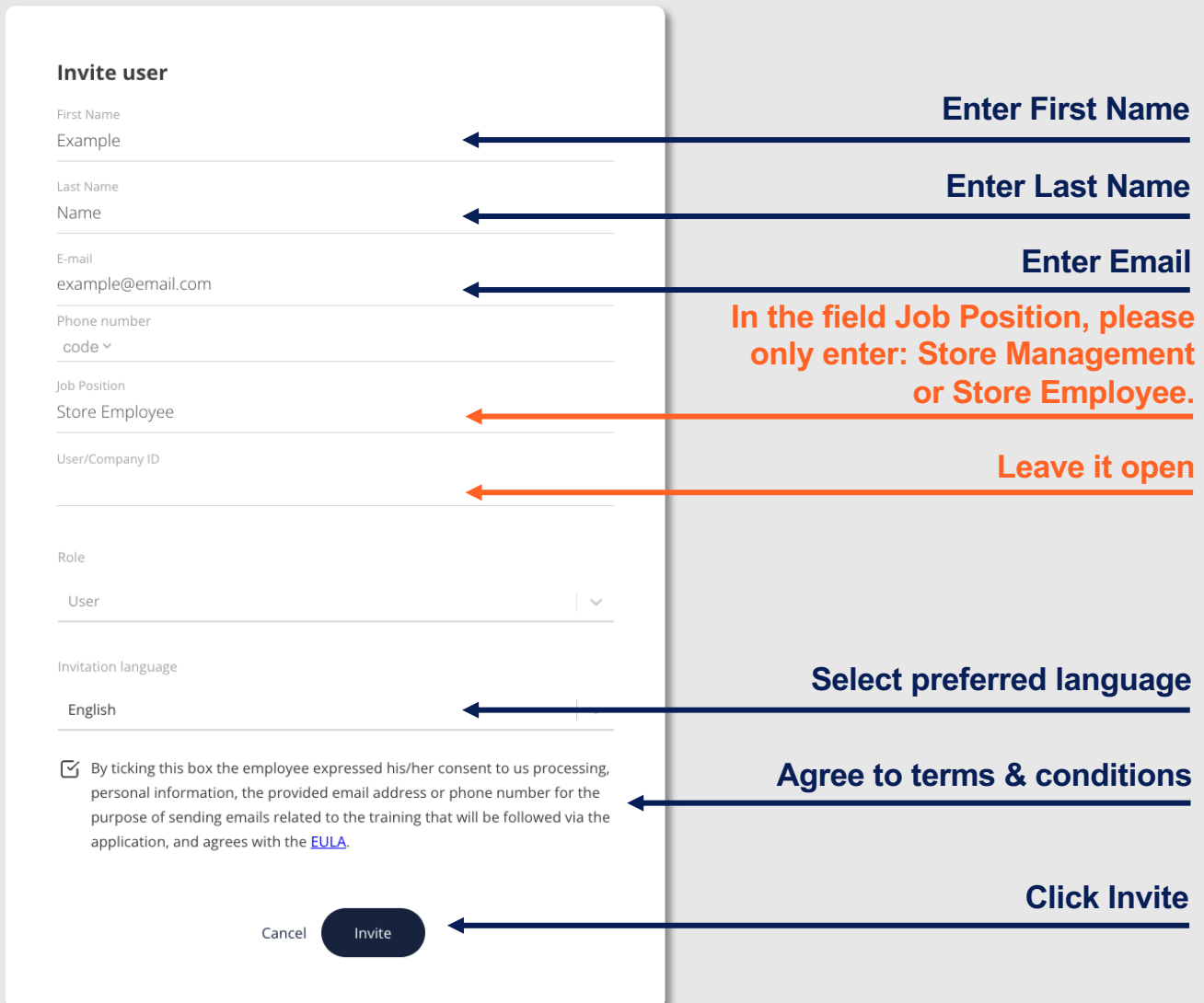
- **Step 1:** Go to <https://cms.mobietrain.com>
- **Step 2:** Login with the email and password previously chosen for the application
- **Step 3:** Under the User Management tab there are 2 options to invite a new user:

### Invite User by email

+ Invite user

If your user has an email or phone number, you can send an invitation and the user will set the password.

Click on invite user



**Invite user**

First Name  
Example

Last Name  
Name

E-mail  
example@email.com

Phone number  
code ▾

Job Position  
Store Employee

User/Company ID

Role  
User ▾

Invitation language  
English

By ticking this box the employee expressed his/her consent to us processing, personal information, the provided email address or phone number for the purpose of sending emails related to the training that will be followed via the application, and agrees with the [EULA](#).

Cancel Invite

**Enter First Name**

**Enter Last Name**

**Enter Email**

**In the field Job Position, please only enter: Store Management or Store Employee.**

**Leave it open**

**Select preferred language**

**Agree to terms & conditions**

**Click Invite**