

# Aglimpse into the mind of a Content Writer



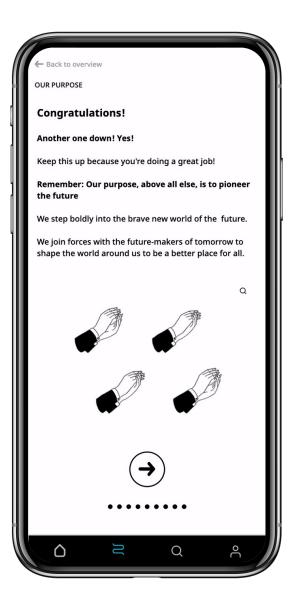
## **Agenda**

- Empowering & Microlearning
- The basics of Microlearning
- **○** The importance of Structure
- Intro's & Outro's
- Question Formats
- Final words



## Empowering through microlearning





## Microlearning empowers

How? With engaging, concise, and rememberable trainings that bring you:

- Need-to-knows (not nice-to-knows)
- Knowledge retention tests
- Summaries
- Repetition
- Fun visuals



What can we do to enjoy our mornings more?

Multiple answers possible:

Do something nice (like have a warm shower)

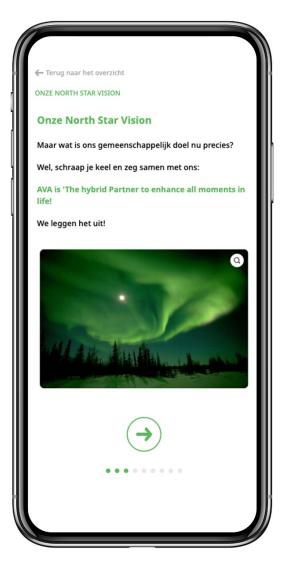
Listen/read some positive content

Wake up a bit earlier

Drink water and have breakfast

Open the blinds





### Let's dig in!

#### What are Microlearning trainings like?

**Visually** 

Textually

Attractive Easy to read

Engaging Short sentences

Beautiful Active voice

Use of white space Informal style

### Why?

You're more likely to remember content that is *linguistically* simple and visually attractive!

#### HOW OUR BRAIN WORKS

#### Be more like that mountain!

It's completely normal to feel a bit overwhelmed every now and then. We're only human.

But not to worry! We're about to give you the best tips & tricks in the book to help you deal with those feelings.

Let's see if you can be more like that mountain: still and grounded through the changes of weather, time, and seasons, accepting change, not resisting it.

So let's not waste any more time, it's time to unveil our secrets!

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THE ROUTINE

#### 1. Consider rising earlier

We hate to say this, really, but it might be a good idea to wake up earlier.

Rising **just 1 hour** earlier can cut a person's risk of depression by 23% because it allows us to create the space for activities that makes us happy.

Try rising early 1-2 days per week for starters and use this time for something **you like doing**.





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THE ROUTINE

#### 2. Let there be light!

Remember melatonin? Direct sunlight 'turns off' the production of this sleep hormone, making you feel **more awake**.

Try to open your blinds or look out the window around **20-30 mins after waking up.** This will help you fall asleep faster in the evening, too!





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THE ROUTINE

#### 3. Choose your content wisely

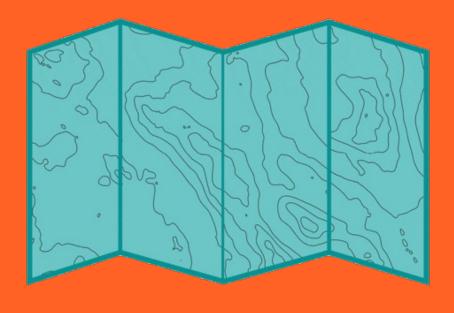
Did you know that 80% of adults reach for their phones within 15 minutes of waking up?

But consuming negative content, like the news or work emails, can easily spike **stress hormones** and trigger anxieties.





## Structure is key



## Structure is key

Steps

### Creating simple, readable slides requires a strong overall structure

Roadmap

Subject What is the priority subject?

Content Structure the content by answering sub-questions

Use the sub-questions to identify your topics Max. 10

Who? What? When? Where?...

Vary

Questions Create questions based on the content 2 tot 5

Write Now, the real writing starts!

Titles & subtitles

Intro's & outro's

#### **SKILLFLIX INFORMATION**

#### 1. Title of Track

My Morning Routine

#### 2. Estimated Time of Completion (mins)

20

#### 3. Track Description

Did you have a good morning today? Let's talk about the small changes that can make your mornings more enjoyable.

#### 4. Learning Goals

- 1. Learn about key habits that are proven to make mornings feel better.
- 2. Understand how your body clock works and how to plan your day according to your chronotype.

#### **Structure**

#### **The Night Before**

- Talk about sleep hygiene Turn off lights and devices
- Focus on relaxation
- Create the right space

#### Source: www.SleepCli nic.com

#### **Owls & Birds**

- What are chronotypes?
- What are night owls and early birds
- Tips & tricks for them

#### Source:

www.sciencea ndbirds.ed

#### **The Routine**

- Rise earlier
- Open the blinds, look outside, make your bed: start off productive!
- Drink water and eat breakfast
- Choose positive content
- Stay away from your phone!

Source: www.morning routine.com



## **Intro's**

What makes the user WANT to read?

- A relatable scenario
- A problem that can be solved
- A question

## **Examples:**

#### **EMERGENCY NUMBER 112**

#### Picture this...

You're on a thrilling European adventure, exploring vibrant cities, trying new cuisines and making unforgettable memories.

Suddenly, emergency strikes! Do you know the local emergency numbers for the country you're in?

Don't panic, we've got you covered! 112 is the only emergency number you need to remember.

But do you know **how to use it**? We'll walk you through everything you need to know about calling **112** in Europe!

Let's go!

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### **Examples:**

#### YOUR PNL/USING VPNS

#### Welcome!

Today, we're taking you on a journey through the world of Wi-Fi security.

Do you have a little, paranoid voice in your head saying the government can see your online purchases? Track your phone? Well, it's not them, but hackers might!

#### Let's learn how to keep ourselves protected, starting... now!







## **Outro's**

- O How can we help users remember?
  - A friendly summary
  - Encouragement
  - Introducing the next topic

### **Examples:**

TYPES OF DATA

#### Congrats!

Another one bites the dust! Now you know the types of data you'll find in your company.

#### Remember that...

- Classified data can only be accessed by a small group of authorised employees: we really need to keep this one safe!
- Internal data can be shared with MobieTrain members but not with external people.
- Public data can be shared with people outside the company with unrestricted access!

Now, let's explore how to handle each type of data!

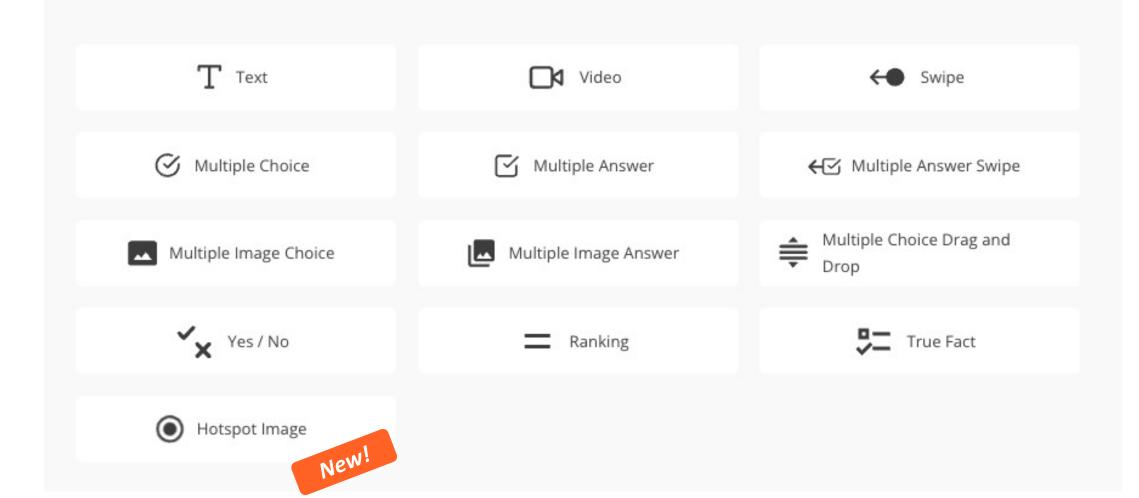
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## Time for questions!



#### **Format**



## What are some good examples?

## Questions

- Use concrete examples
- Be clear and concise
- Vary question formats

#### RISK PRODUCTS (1)

#### Fresh eggs

Fresh eggs can contain the pathogenic bacteria Salmonella and Campylobacter.

Only use fresh eggs for:

- Fried eggs Soft-boiled eggs
- Products heated to 75°C and above





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#### RISK PRODUCTS (1)

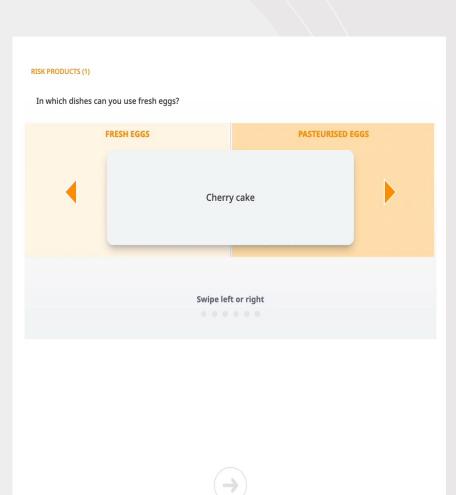
#### **Pasteurised eggs**

What if you want to make chocolate mousse? That dessert is full of eggs!

In that case, it's best to use pasteurised eggs! These eggs were heated to a certain temperature to kill most of the bacteria.







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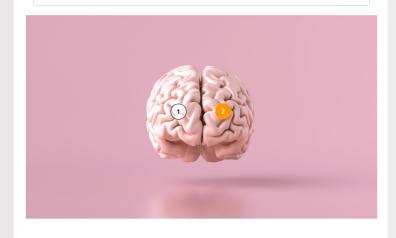
## The HotSpot question

You can use it to...

- Test location
- Test features & benefits
- Test visual information

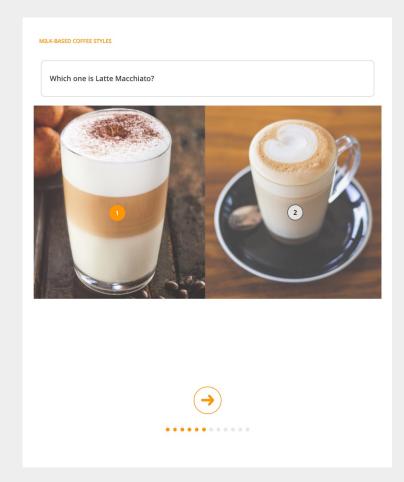


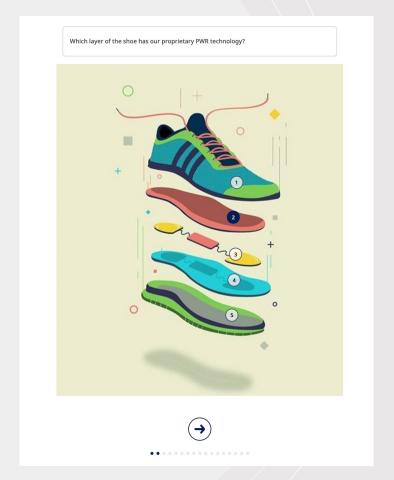
When we do creative tasks, like writing or listening to music, which side of our brain lights up?

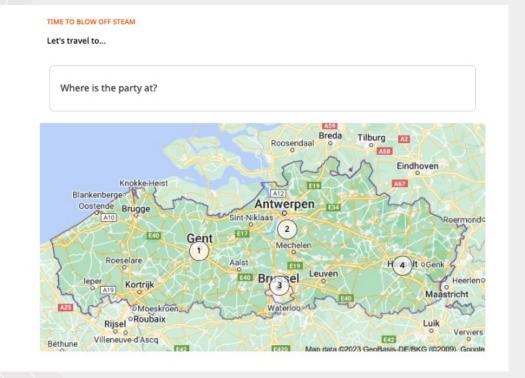




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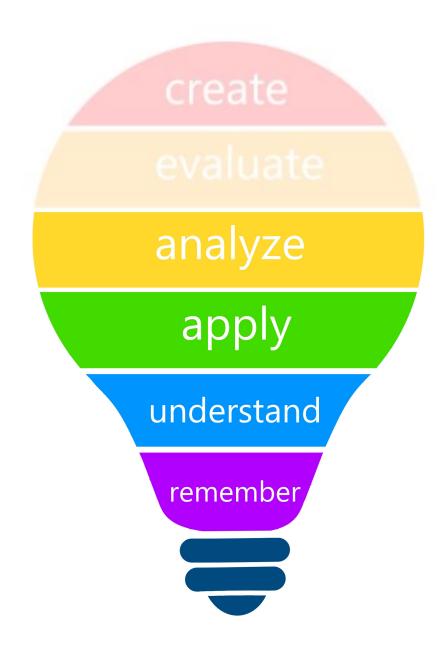
THE ZAHBA

Where on the shoe can you point out the reference to space?



## Not just questions!

My experience as a teacher



#### CLEAR COMMUNICATION



How do you initiate a conversation about food allergies with your guests?

Multiple answers possible:

Is there anything you're allergic to or prefer to avoid?

You have such a thin figure! I bet you are allergic to gluten!

If you have any dietary restrictions, we are happy to accommodate you.

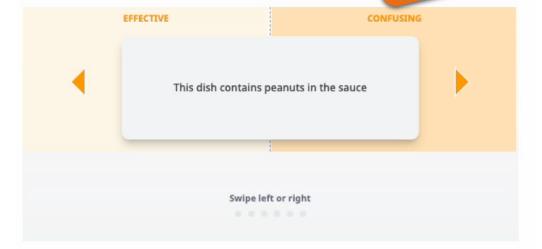
Do any of you have a food allergy we should be aware of?



#### CLEAR COMMUNICATION

Apply

It's crucial to communicate effectively about allergens and not to confuse your that?









Your feelings can affect how you digest your food but your gut, or what you eat, doesn't really affect your mood

#### WHICH ONE IS TRUE?

Your brain and gut work together and your mood depends not only on how you're feeling but on what you eat





Apply

You notice that your neighbour's house is on fire! You quickly dial 112.

Then what information do you give?

You explain that your neighbour's house is on fire and smoke is coming out of the windows.



You explain that you don't know if anyone is inside, but you haven't seen anyone come out of the house.



The city, street and house number of the location of the fire

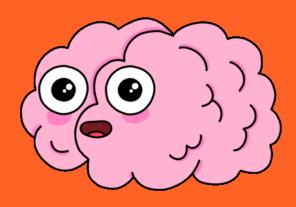


You wait patiently until the operator confirms they have all the information they need and says you can hang up.





## Together, we can create a culture of learning.



## Thank you for joining us!

