



How to use the dashboard

- Every location can receive a weekly dashboard if this has not been set up yet. Please contact your **Customer Success Manager**.
- In the dashboard, you can see who completed which training.
- You can identify knowledge gaps and give more coaching to people who need it.
- On the bottom of the dashboard, you can download the full data report in Excel.

Filters

Dropdown filters

- **Learning path (training)**
- **User**
- **Date Range**

Checkbox filters

- **Country**
- **Location / Store**
- **Job position**

Based on the filters that you apply the results in the dashboard will change, if no learning track is selected the dashboard will count all the data together.

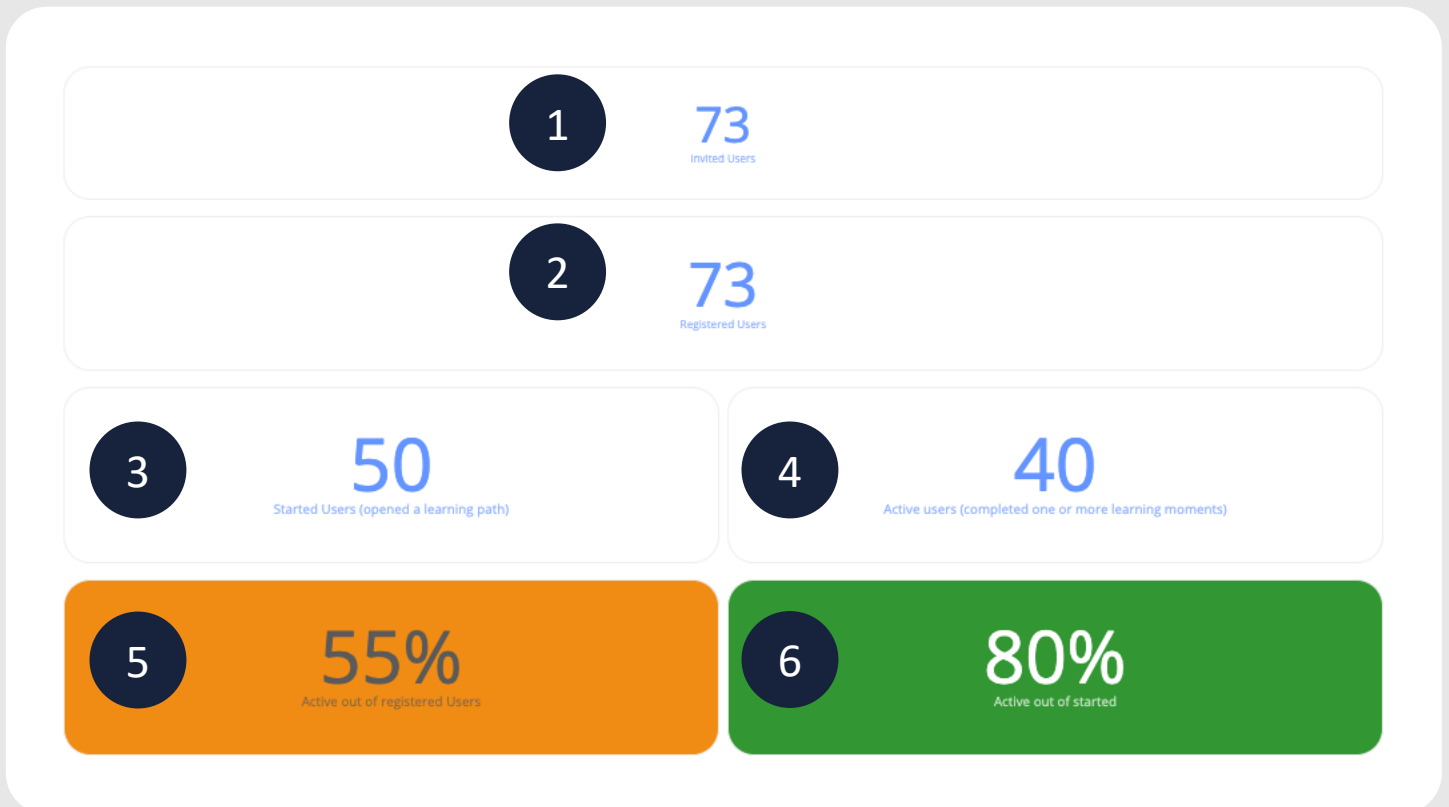
Attention: When receiving the dashboard link the filters might automatically be applied or hidden. This depends on your company setup/requirements.

When you notice the option N/A appearing in your filters this means that you have users active that have not been assigned correctly to a Location of country or don't have a job position. When you change this in the CMS. Changes will be visible after 24h.





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- 1 How many users have been invited.
- 2 How many registered users do you have (on the selected training).
- 3 How many users have started this training (clicked on it).
- 4 How many users are active on this track (have at least completed one or more learning moments).
- 5 % of Active Users VS Registered Users (Number 4 divided by number 2)
- 6 % of Active Users VS Started Users (Number 4 divided by number 3)

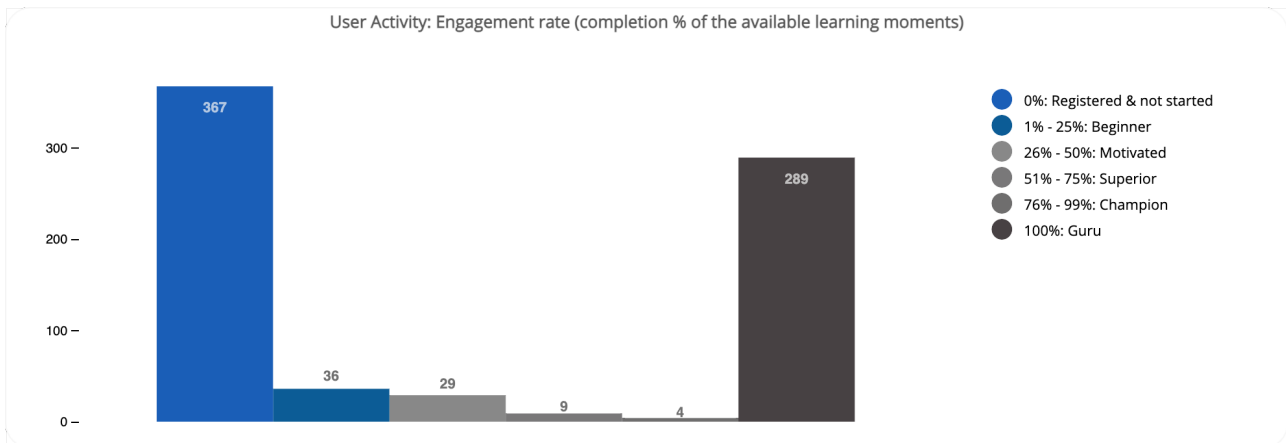
Attention: if you are a client where a SSO (Single Sign on is applicable) then the number of invited users will refer to those users that have at least logged in once. If your company has provided you with a login and password then all users have been uploaded. The invited users are the users that have been bulk uploaded by your company.





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Engagement rate → Completion % of the available learning moments



- 0%: Registered & not started
- 1% - 25%: Beginner
- 26% - 50%: Motivated
- 51% - 75%: Superior
- 100%: Guru

In total we work with 5 different engagement tiers

Here you can see the registered and active users per Learning Path, Country and Store. When filters are applied these tables will change automatically.

learning Path	Register...	Acti...	Registered users that are active
Being the best version of YOU!	61	16	26.23%
Creative Content Writing	61	17	27.87%
Data classification	61	38	62.30%
ISO Refresh	61	48	78.69%
ISO refresh: Phishing	61	44	72.13%
Meet Team Awesome!	61	38	62.30%
MobieTrain Onboarding	28	28	100.00%
MobieTrain Onboarding 2.0	34	22	64.71%
Our Values	61	33	54.10%
Preventing Wi-Fi hacking	61	37	60.66%
Time Management (MobieTr...	61	5	8.20%
Wellness & Wellbeing	61	23	37.70%

Country	Registered	Active	Registered users that are active
Belgium	374	200	53.48%
Italy	24	14	58.33%
Portugal	132	65	49.24%
Spain	132	74	56.06%
N/A	72	14	19.44%

store_name	Registered	Active	Registered users that are active
Antwerpen	2	0	0.00%
Genk	372	200	53.76%
Lisbon	132	65	49.24%
Madrid	132	74	56.06%
Milaan	24	14	58.33%
N/A	72	14	19.44%

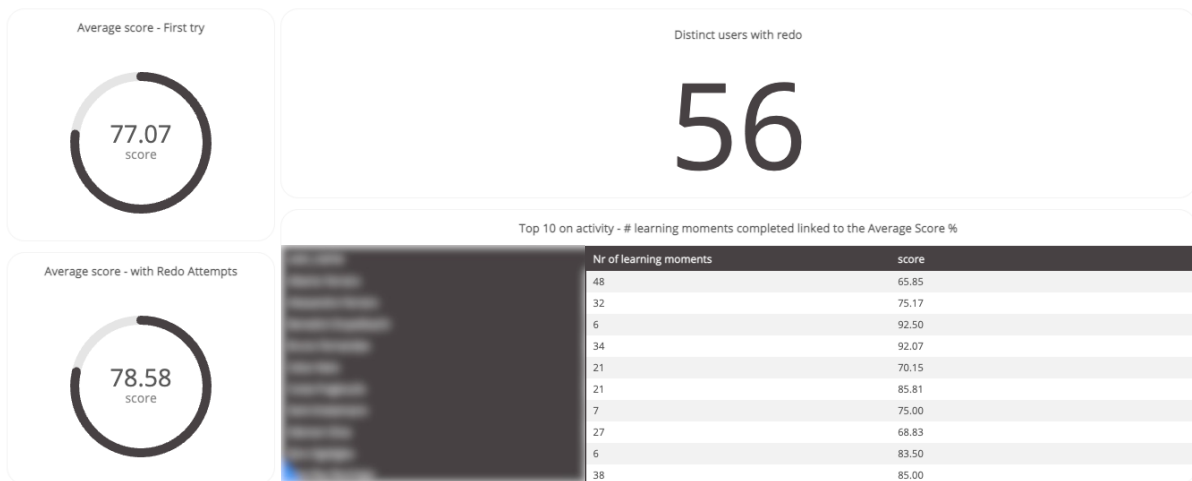




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Scores

Here you can find the average score and the score after a redo attempt. You can see how many people have done a redo.



Knowledge Gaps

This part will allow you to see which parts have been well understood and where there might be some knowledge gaps.

